

Benevolence Request Application Form

www.northstarvirginia.org



Bear ye one another's burdens and so fulfill the law of Christ. -Galatians 6:2

Please read this page carefully before completing the application!

North Star Church members, regular attendees, and people not associated with North Star Church may apply for financial assistance through our Benevolence Ministry.

Benevolence funds are to be used for the assistance of North Star Church members and regular attendees with financial assistance during a period of unexpected hardship (i.e. loss of job, medical emergency) resulting in a short term specific need. The term "regular attendees", as pertaining to this policy, is defined as those who have attended at least 50% of the Sunday Church services for the previous three (3) months. However, on a case by case basis, assistance can be considered for non-members and non-attendees if recommended by the Pastoral staff, an Elder Board Member, or an Advisory Team Member.

We are unable to consider any requests except those that are short-term in nature. We are not able to provide long-term assistance.

Benevolence funds may also be used to help members or regular attenders with church sponsored events up to 50% of the cost for the event. An Event Scholarship Application is used when requesting help for an event.

We do not help with childcare, long-term or chronic medical, credit card, taxes or legal expenses.

If financial assistance is requested, bills must be in the individuals name requesting the assistance.

If funds are approved and available, check(s) will be made payable only to the service provider(s) to whom bill(s) are owed; (e.g., *mortgage company, utility provider, etc.*). Failure to bring required documents could delay the process.

All information provided on the Benevolence application and to the Benevolence Committee will be kept as private as possible, so please be open and honest in responding to questions.

Our goal is to provide compassionate assistance according to our guidelines and available resources in time of difficulty.

Filling out this application and/or an interview with the Benevolence Committee does not guarantee that monetary assistance will be provided.

Steps for Benevolence Requests

1. The individual seeking assistance will fill out a Benevolence Request Form.
2. After completing the form, the individual seeking assistance shall attend a Sunday Service and give the application to a Pastoral Staff Member or an Elder Board Member. To identify who to give the application to, please ask the Greeter upon entering the church building. The individual requesting help should bring copies of bills, invoices, eviction notices, paychecks, and other documentation that may assist the Benevolence Committee in accurately understanding your financial situation.
3. The individual making the request may be asked to meet with a Pastoral Staff Member or Elder Board Member to further discuss the request.
4. There will not be any immediate help provided when a form is filled out. Requests for assistance are routinely reviewed every other Monday during the Elder Board Meeting. Emergency requests can be handled via email at the discretion of church leadership.
5. Again, your application and submission of this form does not guarantee that monetary assistance will be provided.

Today's date

Name(s)

Address

City

State

Zip Code

Email

Home phone

Work phone

Cell

Marital Status

How long have you lived on the Iron Range?

How long have you lived at your current address?

How did you hear about North Star Church?

Who referred you to North Star Church?

Have you or anyone else in your household/family been assisted by North Star Church?

If yes, when was the assistance provided?

What church do you regularly attend?

When did you last attend?

May we contact your current/former church for your reference? Please provide name and phone #.

In order to determine how and/or if we can be of assistance, please complete the following questions *(use back of page if necessary)*:

What is your need today and what specific help are you requesting?

What is the crisis or situation that has caused you to ask for assistance?

If assisted by North Star Church, how will you pay for next month's rent/utilities, etc?

Have you filed Bankruptcy before? Please provide details and circumstances.

Have you been assisted by any other church/agency/organization? If yes, provide name and assistance received. *(Use back of page if necessary.)*

Please list all churches/agencies/organizations you have contacted for assistance. Please specify the provider, contact person, and phone number for each. *(Use back of page if necessary.)*

Is anyone in your household unemployed due to disability?

Is anyone in your household receiving unemployment, disability, or Social Security benefits?

If any adults in the Household are not working currently, please indicate why for each individual.

Employment History of Applicant

Employer Name:

Employer Address:

Dates of Employment:

Reason for Leaving:

Employer Name:

Employer Address:

Dates of Employment:

Reason for Leaving:

Other Household Employment

Employer Name:

Employer Address:

Dates of Employment:

Reason for Leaving:

Employer Name:

Employer Address:

Dates of Employment:

Reason for Leaving:

Complete the following financial information for your ENTIRE household. To be eligible for consideration, you must complete all information requested. If an item does not apply to you, please write "N/A" for not-applicable.

Income	Expenses
Wage 1:	Housing
Wage 2:	Electric
Social Security Income	Gas
Disability Income	Water
Veteran's Disability	Home Phone
Retirement Income	Cable/Satellite TV
Food Stamps	Internet
Family	Cell Phone
Friends	Car Payment 1
Unemployment	Car Payment 2
Workers Comp	Gasoline
Child Support Income	Auto Insurance
Other Agencies	Home Insurance
Any Other Income	Health Insurance
Checking Acct. Balance	Groceries
Savings Acct. Balance	School Lunches
TOTAL INCOME	Child Care
	Medical
If you are driving a car, what year and models are owned by your household?	Child Support
	Loans
	Credit Cards
	Club Memberships
What is the balance owed on each car?	Other
	TOTAL EXPENSE

If you are assisted by North Star Church Benevolence Fund please consider a financial contribution when you are economically capable. This ensures that others can be helped when their need arises.

I hereby authorize the release of information to North Star Church for consideration in my request for assistance. I further certify the information I have stated is true and correct and that all income is reported. I understand North Star Church may verify the information on this application and that deliberate misrepresentation of information may subject me to denial of assistance/services. I give permission for North Star Church to discuss my case with other agencies, businesses, churches, attorneys, individuals, and any others deemed necessary to verify application information and/or identify additional sources of assistance. I understand that all information will remain as private as reasonably possible within these entities.

I have read, understood, and agree to the policies above regarding the Release of Information.

Signature

Date